



**Arlington Contributory Retirement Board
Meeting Minutes for Special Cola Vote Meeting and Monthly Meeting
March 23, 2023**

Call to order the Special Meeting and COLA Vote For a 3% of \$15,000 as July 1,2023

Chairman Hughes called the Special COLA Vote Meeting order at 4:30 PM

Board Members present: Chairperson Kenneth Hughes, Ida Cody, Robert Jefferson
Richard Keshian and Fred Fantini

After discussion Mr. Jefferson made a motion to approve the 3% of \$15,000 COLA effective July 1,2023, seconded by Mr. Keshian. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes I.

Adjourn

At 4:35 PM Mr. Jefferson made a motion to adjourn, seconded by Ms. Cody. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes I.

Call to order Regular Monthly Meeting

Chairman Hughes called the monthly meeting to order at 4:40 PM

Board Members present: Chairperson Kenneth Hughes, Ida Cody, Robert Jefferson
Richard Keshian and Fred Fantini

Motion and vote to approve Expense Warrant #3-2023 #3c-2023 and the March 2023 Payroll Warrant

After review and discussion, Ms. Cody made a motion to approve Expense Warrant # 3 and 3C and the March Payroll Warrant for payment, seconded by Mr. Fantini. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody I, Mr. Fantini, Mr. Keshian and Chairman Hughes I.

Motion and Vote December 2022 Trial Balance

After review and discussion, Mr. Keshian made a motion to approve the December 2022 Trial Balance seconded by Ms. Cody. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes

Motion and vote to approve Minutes for February 23, 2023

After review and discussion, Mr. Keshian made a motion to approve the February 23, 2023, Minutes seconded by Mr. Fantini. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes

Acknowledgement of retiree's survivors and employees who have passed since the last Board Meeting, Howard Carlan and Marilyn Forde

The Chairman requested a moment of silence in honor of the deceased.

Deceased	Date of Death	Department/ Position	Retirement Date	Status
Howard Carlan	02/17/2023	Police/ Police Officer	01/24/1997	Retiree
Marilyn Forde	03/09/2023	School/ Food Services	06/18/2016	Retiree

Motion to approve new Town Members

After review and discussion Mr. Jefferson made a motion to approve the new town members as listed, seconded by Ms. Cody. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes I.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Alex Magee	03-23-2023	9+2%	Deputy Town Manager
Brian Miklosko	03-20-2023	9+2%	Motor Equipment Officer

Motion to approve new School members.

After review and discussion, Mr. Jefferson made a motion to approve the new school department members as listed, seconded by Mr. Keshian. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes I.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Eli Korson-Silverlieb	01-12-2023	9+2%	AASP Teachers Assistant
Edward Ouano	02-13-2023	9+2%	Teachers Assistant
Taylor Pacheco	02-27-2023	9+2%	Teachers Assistant
Jessica Zweig	02-27-2023	9+2%	Board Certified Behavior Analyst

Motion and Vote to approve the retirement application for Deborah Carroll

After review and discussion, Mr. Fantini made a motion to approve the retirement application for Ms. Deborah Carroll, seconded by Mr. Keshian. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes

Name	Creditable Service	Department/ Position	Retirement Option	Retirement Date
Deborah Carroll	20 Years 10 Months	Inspectional Services/ Zoning Assistant	B	04/14/2023

Motion and vote Refunds and Rollovers

Motion and vote for a rollover of accumulated deductions for Mr. John Ferreira in the amount of \$1,473.03. Mr. Ferreira had 3 months of creditable service working for the School Department as Teachers' Assistant.

After review and discussion, Mr. Fantini made a motion to approve the rollover of accumulated deduction for Mr. John Ferreira, seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes

Motion and vote of a rollover of accumulated deductions for Ms. Julie Fish in the amount of \$1,521.90. Ms. Julie Fish had 9 months of creditable service working for the School Department as Teachers' Assistant.

After review and discussion, Ms. Cody made a motion to approve the rollover of accumulated deduction for Ms. Fish, seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes

Legal RFP

After review and discussion, Mr. Jefferson made a motion to approve the Legal RFP seconded by Mr. Fantini. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes

New Business

Review and approve Annual Statement

After review and discussion, Mr. Keshian made a motion to approve the 2022 Annual Statement seconded by Ms. Cody. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes

Catherine Mahon Harrington

Mr. Greco informed the Board and provided a copy of Ms. Mahon-Harrington's approval by PERAC for her restoration to service. Mr. Greco has also informed Human Resource of Ms. Mahon-Harrington's restoration to service and has offered to assist them in the process if needed.

May Meeting Date

The Chairman ask if the other Board Members would be available to switch the meeting from the scheduled date of Thursday May 25, 2023, to Thursday May 18, 2023.

The four other Board Members are available and agreed that the May Meeting date will be Thursday May 18,2023 @ 4:30 PM and June 22, 2023, July 27,2023 both at 4:30 PM

Travel to MACRS Conference on June 4-7 in Hyannis MA.

Mr. Jefferson made a motion that any Board Member or Staff Members be approved for travel to the MACRS Conference from June 4,2023 to June 7, 2023, seconded by Ms. Cody The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes

Adjourn

At 6:00 PM Mr. Jefferson made a motion to adjourn, seconded by Ms. Cody. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes I.